

# **CALIFORNIA ARMY ACTIVE GUARD/RESERVE (AGR)**

## **FREQUENTLY ASKED QUESTIONS (FAQ)**

### **Q) I have questions about a particular announcement or the Active Guard Reserve in general?**

A) By all means call us and we can assist with your questions. However be aware there are at least 3 types of AGR programs Army Guard AGR, Air Guard AGR and Reserve AGR. All 3 programs are run differently; you would need to contact the respective branches or states for their AGR programs. Unfortunately we do not have the Reserve AGR contact information; however here are the contacts for the California Guard.

Army AGR 916-854-3420

Air AGR 916-854-3355

### **Q) Can I apply for this AGR Position?**

A) Each position announced states the area of eligibility. There is a “Note” at the bottom of the first section that states who is eligible to apply. It will say whether a position is for statewide (California Guard Members) or Nationwide, it will also list Traditional Guardsman (MDAY National Guard Soldiers) Current AGR, Active Duty (Regular Army) or any variance of the 3 combined.

### **Q) What type of photo is need for my AGR application?**

DA photo is not required, but a photo with applicant in their duty uniform (Class A, B or ACU) is. Photo should show at least three quarter of applicant’s profile. This would be from the head to mid-quadriceps. The recommended photo size should be no smaller than a 3X5, but best size for photo should be 4X6 or 5X7.

### **Q) What do you mean by Certified Copies/How do I get documents Certified?**

A Certified Document is a document with a written or stamped “True Copy”, “Certified True Copy” or “Certified Copy” with Printed Name, a signature, Rank and the Date it was certified. If the Form has more than one Page then each page should be certified. Anyone in a position to provide copies of these documents (Recruiters, Readiness NCO’s, Training NCO,s, etc.) can certify them. In cases of the DA 705 it must be in an area of the card where it is clear and visible. The Signature on a DA 705 is for validating an APFT Score not for certifying the document.

### **Q) I do not have the MOS for this position, Can I still apply?**

A) Each announcement is different and can change due to mission requirements and guidance from the Chief of Staff. In the announcement it will tell you that you either must be MOSQ to apply or you will have 12 months to become MOSQ. Sometimes it will say

both depending on the rank. Example SGT/E5 have 12 months to become MOSQ, SSG/E6 must be MOSQ.

**Q) Can I apply for a position lower than my current grade?**

A) Enlisted members can, however you need to include with your packet a memorandum stating that if you get selected for this position you will accept an administrative reduction. This Memo needs to be included before your packet will even be considered.

**Q) What if I am unable to provide the required documents? i.e. DMV, NCOERS, RPAS, DD 214 with SDP codes, etc.**

A) Then a Memorandum stating why the document is not provided must accompany the packet. We are aware of differences between Active Army and the Reserve side. RPAS Statements are a Reserve Document and the RA will not be able to provide. We are also aware that Mobilized Soldier's are unable to provide some documents like a DMV Printout. DMV print out and DD 214 must be provided before initial tour order will be published.

**Q) Can I submit a DMV record print out obtained from DMV online services?**

A) Yes, if the DMV record is current, shows soldier's name, current address, driver license status and driver's history.

California DMV link: <http://dmv.ca.gov/online/dr/welcome.htm>

**Q) Can I submit it in a Binder or Folder?**

A) Please no binders or folders. The Cost of shipping is high when we have to ship with binders or folders. If you do submit an application in a binder or folder it will be taken out of the binder or folder and shipped to the board as a paper packet.

**Q) Can I Email my application in?**

A) All packets must be hand carried or mailed in. This is to ensure the maximum legibility of the documents. Faxing or Emailing can cause documents to be illegible.

**Q) How do I know if my Application was Received/Accepted?**

A) You may call us to verify we have received your packet, or to make sure there were no issues with your packet. When calling please provide us with the announcement numbers that you have applied for so we can readily assist you.

Army AGR 916-854-3420

Air AGR 916-854-3355

**Q) I see multiple job announcements. Can I use my one packet for all of them?**

A) No, you must submit one application for each job announcement that you are applying for. Ensure you list the job announcement number on your application.

**Q) What if something is missing or wrong with my application?**

A) We perform a quality assurance on all applications. We will be checking for completeness and meeting the minimum requirements before we send them to the board. If we notice a discrepancy with your application and we have enough time before the closing date of the announcement, we will try to contact you using the numbers on your application to get these corrections. In most cases you will have until the closing date of the announcement to get us the missing information/corrections, if we do not receive the corrections by that time then your packet will be returned to you.

**Q) How long does the board/hiring process take?**

A) It all varies, typically 2-3 days after the announcement closes we receive the Board members information and will be sent to the unit to be boarded. The units have 30 days (barring any complications) to Board the applicants and send the results back to AGR branch. AGR branch will then Review the board results to make sure they are in accordance with State and Army policies. We will then start contacting the applicants based on the boards Order of Merit List (OML). Some units are able to board their applicants as soon as they get them, others based on mission requirements can take a full 30 days or more.

**Q) Will I receive something in the mail stating why my packet was not accepted, or not selected?**

A) Yes, if your packet was not accepted it will be returned with a letter stating what was wrong with your application; this is done to help you for future applications. If your packet was boarded but you were not selected then you will receive a letter stating such and your application will be kept for historical purposes.

**Q) What does “current” mean?**

A) Current means within 30 days of your application being received by the AGR Branch.

**Q) What does “Open Until Filled” mean?**

A) Announcement labeled as “Open until Filled” is used to help a unit fulfill manning requirements. This announcement is open for a minimum of 30 days and closes after it

is filled. This announcement is re-evaluated after 120 days for additional time if not filled.